

# Desk Parent Duties

The Desk Parent checks the kids in/out of practice every day for one week.

Please arrive at the pool 10 minutes prior to the start of practice.

Take attendance by checking off each child's name as they enter the pool.

For 6 & Unders ONLY, each child must be checked out to a parent or other designated person. Make sure the parent or other designated person is there to pick them up before they exit the pool.

Enforce pool / practice rules.

Parents are not allowed inside the pool gate. It is distracting for the coaches and kids.

Parents are not to ask the coaches questions during practice. Their eyes need to be on the kids in the water.

Advise parents that they may contact the coaches thru email at [coaches@mbwmarlins.com](mailto:coaches@mbwmarlins.com)

Answer pool phone

Pass out any handouts that may need to get out to the kids / parents.

Answer parent questions or refer them to someone who can.

Assist kids with any needs (bandaids, etc).

Your ticket will be on the clipboard / folder on Friday. It will have your name on the back. If you don't find it, please call me at 281-361-5760.

Thanks for volunteering! You make swim team possible!!!  
Colleen Noakes, Head Desk Parent, 281-361-5760